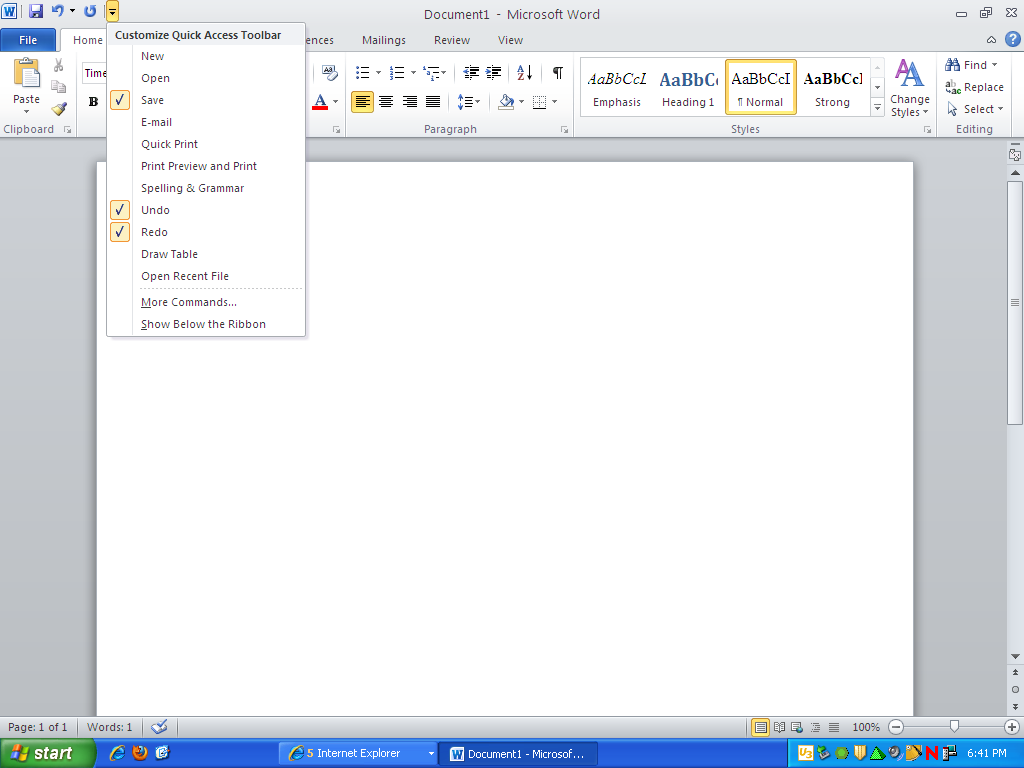
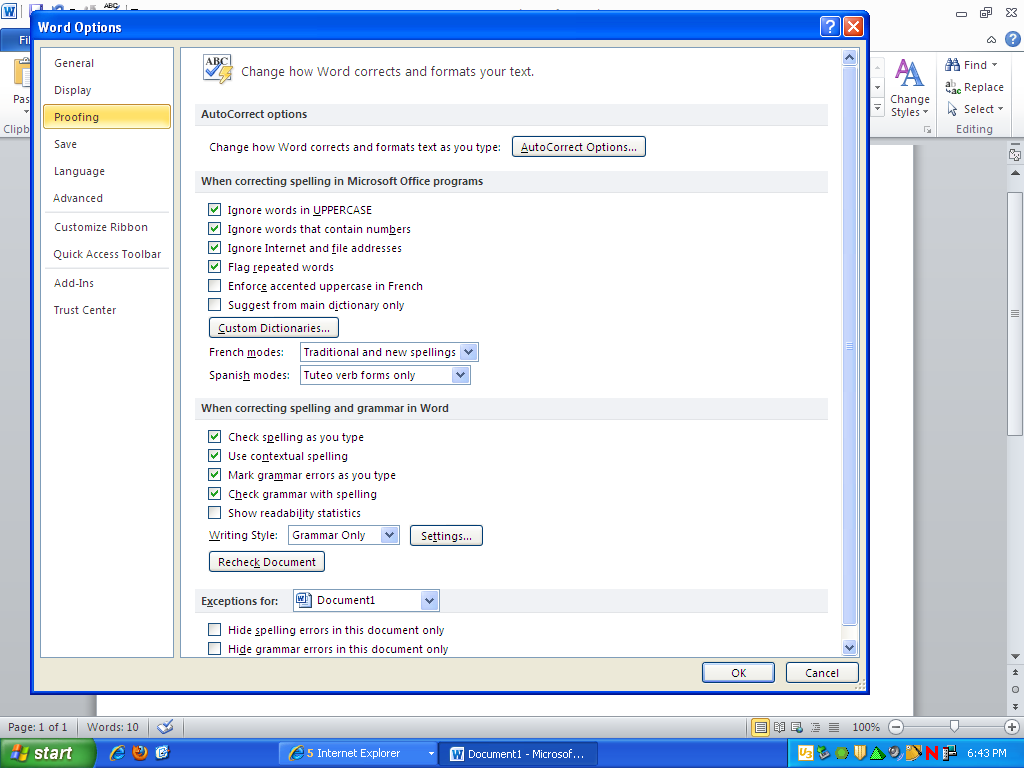
**Determining Readability (MS Word 2010)**

Open the menu &

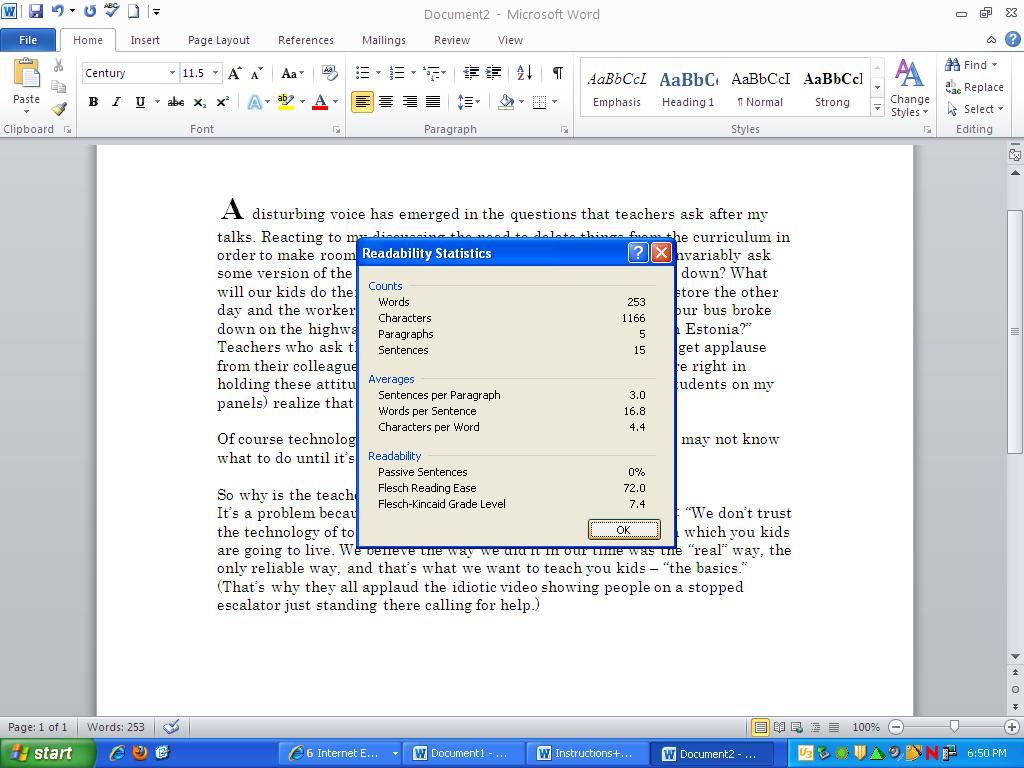
Choose More Commands

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Check

“Show Readability

Statistics”

Now… go back to your document and spell check it. When this is complete, the readability statistics will be displayed using the Flesch-Kincaid Scale. This is the approximate reading level of your document.

